

City of San José  
Volunteer San José

**JOB DESCRIPTION**

**Job Title:** Volunteer- Special Event- July 4

**Supervisor:** Mary O'Meara

**Length of Commitment Desired:** 1 Time Special Event

**Dates volunteer is needed:** July 3, 2004 7:00a.m – 2:30p.m

**Location of volunteer work (address):** Moreland-West Community Center, 1850 Fallbrook Ave, SJ ,95130

**Duties:** Helping at our Independence Day Celebration. We would need help setting up, working in the kitchen, working in the game booths, helping with children's parade, etc.

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**What is meaningful about this job?** It is fun event, interacting with the community

**Desired Qualifications:**

- Responsible and has initiative

**Minimum Age Requirement:** 18

**Training:** Given the morning of the event

**Number of Volunteers Needed:** 8-10

**Comments/Other:** I need to know by June 4 if we will have these volunteers – otherwise I will have to look elsewhere

**Last Update:** \_\_\_\_\_

**Who updated:** \_\_\_\_\_