



## Partners in Reading Adult Literacy Tutor

- Reports to:** Partners in Reading Staff
- Time Commitment:** Three - four hours of tutoring plus one hour of lesson planning per week for a minimum of 6 months.
- Purpose:** Help an adult improve their basic reading and writing skills by providing one-to-one tutoring or small group tutoring. Tutoring takes place in branches of the San José Public Library and at other public sites in San José.
- Significant training and support is given to volunteer tutors by Literacy Specialists or staff and experienced tutors.
- Qualifications:**
- 18 years of age or older
  - High school diploma or GED
  - Ability to read and write English at a high school level
- Desirable Qualities:**
- Patience
  - Flexibility
  - Cultural sensitivity
  - Sense of humor
  - Enthusiasm
- Training:** Attend 14-hour tutor training workshop. Training is held in September, November, January, March, May and July.
- Supplemental workshops offered during the year on topics relating to reading and writing.
- Location:** Various San José Public Libraries
- If interested:** Please complete our online application for [Partners in Reading](#) or contact us at (408) 808-2361.