



Library Services Volunteer

Reports to: Branch/Unit Volunteer Liaison

Time Commitment: 2-4 hours a week for a minimum of 6 months.

Purpose: Help your branch library with a variety of services including processing and displaying materials, assisting with programs and special projects, and other rewarding opportunities within your library.

Qualifications:

- Age 15 or older
- Responsible
- Dependable
- Able to file alphabetically/numerically
- Able to follow directions
- Able to work independently

Duties:

- Shelve, sort & merchandize
- Organize library materials
- Inspect media
- Assist with programs & special projects.

Training: Training is provided.

Location: Various San José Public Libraries

If Interested:

Please complete a [volunteer interest form](#). For more information, contact the Volunteer Coordinator at 408-808-2181 or volunteer.sjpl@sjlibrary.org