

**City of San José**  
**Department of Parks, Recreation & Neighborhood Services**  
**Volunteer San José!**  
**JOB DESCRIPTION**

**Job Title:** Pet Foster Pal

**Supervisor:** Shelter Operations Supervisor

**Length of Commitment Desired:** Minimum 6 months– \* 10 volunteer hours per month

**Dates volunteer is needed:** From December 2003 to Ongoing

**Location of volunteer work (address):** 2750 Monterey Rd.

**Duties:**

- Provide care for animals at home until they are ready to be placed for adoption
- Be willing to adhere to the shelter's policies and procedures as instructed
- Notify supervisor of any foster animal behavior issues or problems
- Be willing to transport the animal to and from the shelter as needed

**What is fun and meaningful about this job?** You can make a difference in the life of a shelter animal right from your own home. Special needs and very young animals require special nurturing that can only be provided in a loving home environment. Our Pet Foster Volunteers are a very valuable part of our team. While this position demands “extra” commitment it is one of our most rewarding!

**Desired Qualifications:**

The volunteer must:

- Have a home where animals can be safely sheltered
- Be able to socialize animals and recognize signs of illness
- Agree to a more in-depth application process
- Have the ability to work independently
- Be willing to adhere to Pet Foster policies and procedures

**Minimum Age Requirement:** 18

**Training:** (\* all training in-house at Animal Care Center)

- ACS Orientation
- Pet Foster Individual Instruction

**Number of Volunteers Needed:** TBD

**Comments/Other**